Petition template – Holocaust Memorial Bill

The following pages provide the template to be used for petitions against the Holocaust Memorial Bill.

Before completing or submitting your petition, you are advised to read the guidance produced by the Private Bill Office on the petitioning process. All guidance can be found on the Select [Committee’s website](https://committees.parliament.uk/committee/735/holocaust-memorial-bill-select-committee-lords/).

**Content**

Your petition should include:

* The names and details of the petitioner/s (and of their nominated representative, if applicable);
* The petitioners’ objections to the Bill in terms of how their property or other interests are directly and specially affected by the Bill;
* What the petitioners want to be done to address their objections.

Note: petitions may not seek to defeat or stop the bill. This is because, by granting the Bill a second reading (which takes place before select committee stage), the House has agreed to the principle of the Bill.

You should fill in each of the text boxes in the sections below. The text boxes will expand to accommodate your text.

Your petition should only include text, and not any images. You will have an opportunity to present any photos, maps, diagrams etc in your evidence before the Committee.

Only petitioners who demonstrate that they are directly and specially affected by the Bill are entitled to be heard upon their petition by the Select Committee. Please ensure that you read the guidance for petitioners available [here](https://committees.parliament.uk/publications/44816/documents/222600/default/) before completing this template. The guidance provides information on what can be included in a petition and the right to be heard process.

**Submission**

You may submit your petition, as a Word document, by using the online portal. The deadline for receipt of petitions is **5pm on Friday 21 June 2024**. The portal can be accessed here: <https://committees.parliament.uk/committee/735/holocaust-memorial-bill-select-committee-lords/>

Should you wish to submit your petition via email or post, you should fill in the template petition fields on the following pages and send your petition:

* By email – [HLPrivateBills@parliament.uk](mailto:HLPrivateBills@parliament.uk) (as a Word document)
* By post – Private Bill Office, House of Lords, London, SW1A 0PW

**Payment**

Once you have submitted your petition, you must pay a £20 administration fee. Petitions will not be heard by the Select Committee without the payment of the fee.

You can pay the required fee by:

* Bank transfer – to sort code 30-99-50 and account number 00345391. Please ensure that you quote your surname as a reference, so that we can identify received payments with received petition.
* Cheque – payable to ‘The House of Lords’ and posted to Private Bill Office, House of Lords, London, SW1A 0PW.
* Cash – in person to the Private Bill Office, 1st Floor West Front, Palace of Westminster.

**Petition**

**House of Lords**

**Session 2023-24**

**Holocaust Memorial Bill**

Please do not include any images or graphics in your petition. There will be an opportunity to present these later if you give evidence to the committee.

Your bill petition does not need to be signed.

Expand the size of the text boxes as you need.

**1. Petitioner information**

In the box below, give the name and address of each individual, business or organisation(s) submitting the petition.

|  |
| --- |
|  |

In the box below, give a description of the petitioners. For example, “we are the owners/tenants of the addresses above”; “my company has offices at the address above”; “our organisation represents the interests of…”; “we are the parish council of…”.

|  |
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**2. Objections to the Bill**

In the box below, write your objections to the Bill and why your property or other interests are directly and specially affected. Please number each paragraph.

Only objections outlined in this petition can be presented when giving evidence to the Committee. You will not be entitled to be heard on new matters.

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**3. What do you want to be done in response?**

In the box below, tell us what you think should be done in response to your objections. You do not have to complete this box if you do not want to.

You can include this information in your response to section 2 ‘Objections to the Bill’ if you prefer. Please number each paragraph.

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**Next steps**

Once you have completed your petition template, save it and either email it to [hlprivatebills@parliament.uk](mailto:hlprivatebills@parliament.uk), post to the Private Bill Office, House of Lords, London, SW1A 0PW, or call 020 7219 8261 to arrange a time to deliver it in person.

**Petitioner’s details**

**Organisation/group name (if relevant)**

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|  |

**First name(s)**

|  |
| --- |
|  |

**Last name**

|  |
| --- |
|  |

**Address line 1**

|  |
| --- |
|  |

**Address line 2**

|  |
| --- |
|  |

**Post code**

|  |
| --- |
|  |

**County**

|  |
| --- |
|  |

**Email**

|  |
| --- |
|  |

**Phone**

|  |
| --- |
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**Who should be contacted about this petition?**

**Individual above**

**Another contact (for example, Roll A Agent or other representative)**

**If another contact, complete the ‘main contact’s details’ section.**

Main contact’s details

**First name(s)**

|  |
| --- |
|  |

**Last name**

|  |
| --- |
|  |

**Address line 1**

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| --- |
|  |

**Address line 2**

|  |
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|  |

**Post Code**

|  |
| --- |
|  |

**County**

|  |
| --- |
|  |

**Email**

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**Phone**

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Terms and conditions

**Personal information**

A copy of this petition and information provided in the online form will be:

* kept in the Private Bill Office and as a record in the Parliamentary Archives, and
* sent to the Bill’s promoter after the petition has been received by the Private Bill Office.

We will publish your petition on UK Parliament’s website. This will include your name and part of your address. The personal information you have provided may be kept in a database by both Private Bill Offices. For more information on how we handle your data, please see our [privacy notice](https://www.parliament.uk/site-information/data-protection/data-protection-and-privacy-policy/).

**Communications**

Private Bill Office staff may call or email any of the people named in the petition to verify the information provided. Communications may be stored in databases to keep track of information you have given or received. This information may be shared between the Private Bill Offices.

**Consent and confirmation**

The information you have provided in the petition and online form is accurate. If you have completed the form on behalf of an individual, a group of individuals, an organisation, or a group of organisations, you have been authorised to do so.

**​​☐​ Check this box if you agree to the terms and conditions**