Petition template – Holocaust Memorial Bill

The following pages provide the template to be used for petitions against the Holocaust Memorial Bill.

Before completing or submitting your petition, you are advised to read the guidance produced by the Private Bill Office on the petitioning process. All guidance can be found on the [Committee’s website](https://committees.parliament.uk/committee/679/holocaust-memorial-bill-select-committee/).

**Content**

Your petition should include:

* The names and details of the petitioner/s (and of their nominated representative, if appropriate);
* The petitioners’ objections to the Holocaust Memorial Bill;
* What the petitioners want to be done to address their objections to the Holocaust Memorial Bill.

You should fill in each of the text boxes in the sections below. The text boxes will expand to accommodate your text.

Your petition should only include text, and not any images. You will have an opportunity to present any photos, maps, diagrams etc in your evidence before the Committee.

Only petitioners who demonstrate that they are directly and specially affected by the Bill are entitled to be heard upon their petition by the Select Committee. Please ensure that you read the guidance for petitioners available [here](https://committees.parliament.uk/committee/679/holocaust-memorial-bill-select-committee/publications/13/engagement-document/) before completing this template. The guidance provides information on what can be included in a petition, the instructions given by the House of Commons to the Committee, and the right to be heard process.

**Submission**

You are advised to submit your petition, as a Word document, by using the online portal. The deadline for receipt of petitions is **5pm on Monday 24 July 2023**. The portal can be accessed here: <https://committees.parliament.uk/work/7795/petitioning-against-the-holocaust-memorial-bill/>

Should you wish to submit your petition via email or post, you should fill in the template petition fields on the following pages and send your petition:

* By email – hmbcommittee@parliament.uk (as a Word document)
* By post – Private Bill Office, House of Commons, London, SW1A 0AA

**Payment**

Once you have submitted your petition, you must pay a £20 administration fee. Petitions will not be heard by the Committee without the payment of the fee.

You can pay the required fee by:

* Bank transfer – to sort code 60-70-80 and account number 10022317. Please ensure that you quote your surname as a reference, so that we can identify received payments with received petition.
* Cheque – payable to ‘HOC Administration 2’ and posted to Private Bill Office, House of Commons, London, SW1A 0AA.
* Credit card – by contacting our Accounts Department on 020 7219 6308.
* Cash – in person to the Private Bill Office, Clerk of the House Floor, Palace of Westminster.

**House of Commons**

**Holocaust Memorial Bill**

1. **Terms and conditions**

We need your consent to use your data and to keep you updated on the progress of your petition.

**Your data**

Your petition will be published on the UK Parliament’s website. Please note this will include your name and part of your address. We will store your data and a copy of your petition in the Private Bill Office and as a record in the Parliamentary Archives.

**Communications**

Your data is stored so that you can be invited to have your petition heard by the Committee.

Private Bill Office staff may contact any of the people named in the petition to verify the information provided. Those communications will be stored with the information you have given.

Your petition and communications regarding it may be shared between the Private Bill Offices.

If you have completed this form on behalf on an individual, group of individuals, on organisation or group of organisations, please ensure you have been authorised to do so.

For more information on how we handle your data, please see our [privacy notice](https://www.parliament.uk/site-information/data-protection/).

**Consent**

[ ] I give consent for my information to be used for the purposes set out above.

1. **Petitioner information**

In the box below, give the name and address of each individual, business or organisation submitting the petition. Please note that addresses here will be provided to the Bill’s promoter, but will be redacted in the version of the petition published on the Parliamentary website.

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In the box below, give a description of the petitioners. For example, “We are the owners/tenants of the addresses above”; “My company has offices at the address above”; “Our organisation represents the interests of…”; “We are the parish council of…”.

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1. **Objections to the Holocaust Memorial Bill**

In the box below, write your objections to the Holocaust Memorial Bill and why your property or other interests are **directly and specially affected**. Please number each paragraph.

Only objections outlined in this petition can be presented when giving evidence to the Committee. You will not be entitled to be heard by the Committee on new matters not included in your written petition.

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1. **What do you want to be done in response?**

In the box below, tell us what you think should be done in response to your objections to the Holocaust Memorial Bill. You do not have to complete this box if you do not want to, or you can include this information in your response to section 3 ‘Objections to the Holocaust Memorial Bill’ if you prefer. Please number each paragraph.

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1. **Petitioner details**

**Organisation/group name (if relevant)**

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**First name(s)**

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|   |

**Last name**

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| --- |
|  |

**Address line 1**

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**Address line 2**

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**Post code**

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**County**

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**Email**

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**Phone (landline or mobile)**

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**Who should be contacted about this petition?**

[ ]  **Individual above**

[ ]  **Another contact (for example, Roll A Agent or other representative)**

**If another contact, complete the ‘Main contact’s details’ section below.**

1. **Main contact’s details**

**First name(s)**

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|   |

**Last name**

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**Address line 1**

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**Address line 2**

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**Post code**

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**County**

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**Email**

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**Phone (landline or mobile)**

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1. **Next steps**

Once you have completed the petition template, please save it to your computer as a Word document.

After doing so, please visit the Committee’s webpage on the link below and follow the instructions to submit your petition through the dedicated online portal.

<https://committees.parliament.uk/work/7795/petitioning-against-the-holocaust-memorial-bill/>

Alternatively, you can email your petition as a Word document to hmbcommittee@parliament.uk or submit your petition by post to: Private Bill Office, House of Commons, London, SW1A 0AA.

Please pay the £20 administration fee within 2 working days of submitting your petition. Payment should be made by bank transfer (sort code 60-70-80 and account number 10022317, **quoting your surname as a reference**) or cheque payable to ‘HOC Administration 2’. Cheques should be posted to Private Bill Office, House of Commons, London, SW1A 0AA. Credit card payment can be made by contacting our Accounts Department on 020 7219 6308.

Once your petition has been received and accepted, it will be sent to the Bill’s promoter (the Department for Levelling Up, Housing and Communities) and published online on the Committee’s website. Copies of petitions submitted in hard copy (i.e. delivered by post or in person) will also be kept in the Private Bill Office and then as a record in the Parliamentary Archives.

Petitions sent to the Bill’s promoter will include all personal information provided by the petitioner/s. Petitions published online will include only the name and part of the address of the petitioner/s. More detailed personal information, provided in Sections 5 and 6, will be removed before publication.

As the Government is attempting to collect information on how people find out about private and hybrid bills and their associated petitioning periods, we would appreciate your responses to the following questions:

**Q1**

How did you find out about the petitioning period against the Holocaust Memorial Bill? Please select all boxes that apply.

[ ] Email

[ ] Legal notice describing the works published in the newspaper

[ ] Adverts on social media

[ ] An article in the news

[ ] From the Parliamentary website or a Parliamentary mailing list

[ ] Via a local organisation, or local representatives, such as your Parish council, MP or local councillor. Please describe:

[ ] On Twitter or Facebook

[ ] Word of mouth

[ ] Poster in your local community

[ ] From elsewhere. Please describe:

[ ] Prefer not to say

**Q2**

Can you provide any further details on how easily you found out information about the Holocaust Memorial Bill petitioning process?